

Augusta High School Student Handbook

Augusta School District
E19320 Bartig Road
Augusta, WI 54722
715-286-2291

WELCOME FROM THE ADMINISTRATION

Welcome to Augusta High School. We look forward to you becoming a part of the rich tradition at Augusta High School. We believe students learn best when engaged, challenged, and respected. While you are here, set your goals high and strive to achieve them. Take control of your actions and decisions and be a person of integrity. Seize the opportunities you are offered and take pride in the space we share. Get involved, be kind, and above all, enjoy these four years. Make friends, memories and plans for the future. Welcome!

GREETINGS FROM THE FACULTY

We the faculty, would like to welcome each of you to another school year. We will do everything in our power to help make it a successful one, but we expect you to do your part. We are available before and after school when you need us. Because we have high expectations for our students, we set high standards. Please do not be satisfied with less than your best work in every subject. Let's make a strong commitment to excellence this year!

HANDBOOK CHANGES

Changes in the Student Handbook may be made during the school year by school authorities after School Board approval.

DIRECTORY INFORMATION

Information such as your name, videotaped activities, participation in officially recognized activities and sports, weight, height, and grade level of members of athletic teams, and your parent's names when you receive awards or recognition, shall be considered public information and may be released, unless your parents refuse the release, in writing.

EQUAL EDUCATION OPPORTUNITIES

If you believe that the School District or any part of the school organization has inadequately applied the principles and/or regulations of Title VI, Title IX or Section 504 or in some way discriminates on the basis of sex, race, religion, ancestry, sexual orientation, national origin, pregnancy, marital or parental status or physical, learning, mental and/or emotional disability, you may bring forward a complaint to the District Compliance officer by contacting the district office at 715-286-2291.

SCHOOL DISTRICT OF AUGUSTA DIRECTORY

Ryan Nelson	District Administrator	715-286-3300
Ken Abel	Middle/High School Principal	715-286-3350
Ashley Mason	Dean of Students/Athletic Director	715-286-3373

OTHER PROFESSIONAL STAFF

Lori Logterman	MS/HS Administrative Assistant	715-286-3351
Amber Boone	MS/HS Administrative Assistant	715-286-3352
Ashley Calderwood	6-12 School Counselor	715-286-3353
Angela Axelrod	Sp. Ed. Director/School Psych	715-286-3329
Audrey Hakes	District Administrative Assistant	715-286-3301
Kay Goss	District Bookkeeper	715-286-3302
Vicki Korger	District Payroll/Benefits	715-286-3367

AUGUSTA SCHOOL BOARD

Byron King	Board President	715-225-6826
Dudley (Joe) Smith	Board Vice- President	715-286-2922
Sarah Erdman	Board Treasurer	715-225-1137
Mike Lea	Board Clerk	715-225-8768
Kelsey Lee	Board Member	715-579-9455

DIRECTORY INFORMATION

Each year the District Administrator shall provide public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory information." The Board designates as student "directory information":

- Student's name
- Photograph
- Participation in officially-recognized activities and sports
- Height and/or weight, if a member of an athletic team
- Degrees and awards received.

Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory information" upon written notification to the Board within fourteen (14) days after receipt of the District Administrator's annual public notice or enrollment of the student into the District if such enrollment occurs after the annual public notice.

In accordance with Federal and State law, the Board shall release the names, addresses, and telephone listings of secondary students to a recruiting officer for any branch of the United States Armed Forces or an institution of higher education who requests such information. A secondary school student or parent of the student may request in writing that the student's name, address, and telephone listing not be released without prior consent of the parent(s)/eligible student

2018-19 High School Bell Schedules

Monday-Thursday

Period 1	8:05-8:54
Period 2	8:58-9:45
Period 3	9:49-10:36
Period 4	10:40-11:27
Period 5	11:31-12:18
Lunch	12:18-12:48
Period 6	12:52-1:39
Period 7	1:43-2:30
Resource	2:34-3:20

Friday

Period 1	8:30-9:19
Period 2	9:23-10:10
Period 3	10:14-11:01
Period 4	11:05-11:52
Lunch	11:52-12:22
Period 5	12:26-1:13
Period 6	1:17-2:04
Period 7	2:08-2:55
Resource	2:59-3:20

Early Release

Period 1	8:05-8:35
Period 2	8:39-9:08
Period 3	9:12-9:41
Period 4	9:45-10:14
Period 5	10:18-10:47
Period 6	10:51-11:20
Lunch	11:20-11:50
Period 7	11:54-12:24

ACADEMIC LETTERS - Academic letters have been developed to promote academic achievement and to provide visible recognition for that achievement. The criteria for an academic letter are as follows:

- Only full-time students are eligible.
- All classes used to tabulate honor roll will count toward the award.
- The GPA of transfer students will count toward the award. Transfer students must be enrolled at Augusta High School at least one semester to be eligible to receive an award.

Students will be awarded an academic letter for maintaining a 3.00 cumulative GPA for a given school year. In following years students will earn a gold star for 3.667 to 4.00 and a silver star for 3.0 to 3.666.

ACCIDENTS, INJURY AND INSURANCE - Every accident and injury in the school building, on the school grounds, at practice sessions, or at any event sponsored by the school must be reported immediately to the person in charge and to the school office. Prompt reporting is essential in helping us to correspond with our insurance carrier.

The School District of Augusta carries supplemental insurance for all school-related accidents that occur while in school. This insurance is a supplemental coverage, which means that your family insurance carrier is the primary coverage. The school will submit to their insurance carrier to check coverage.

ADMINISTRATION OF MEDICATION - Before any prescribed medication may be administered to any student during school hours, the Board shall require the written instructions from the child's practitioner accompanied by the written authorization of the parent. Nonprescription drug products may be administered by the student during school hours only with the prior written consent of the parent. Substances, which are not FDA approved (i.e. natural products, food supplements), will require the written instruction of a practitioner and the written consent of the parent. The document authorizing the administration of both prescribed medication and nonprescription drug products shall be kept on file in the administrative offices.

ANNOUNCEMENTS - Announcements are made to keep you informed. Please be quiet and listen during announcements. A teacher, or the principal, must initial all announcements written by students before they can be read. Information is also available on the district web page.

ATTENDANCE POLICY - All children between six (6) and eighteen (18) years of age shall attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age, unless they fall under an exception of State law or board policy.

ABSENCE PROCEDURE - Regular attendance is the responsibility and obligation of each and every student enrolled at Augusta High School. Whenever it is necessary for a student to be absent, the parent or legal guardian must call the MS/HS office by 9:00 a.m. A 24 hour confidential voicemail is available for your convenience at 715-286-2291. If a call is not received the student will be unexcused and a phone call home will be made. Unexcused absences may be cleared by a written note or phone message in a timely

manner. A student will be considered TRUANT if the parent or legal guardian fails to notify the school at the time of the absence. When leaving the building, advanced notice is required to be released from class. In addition, students must sign out when leaving or arriving late.

BACKPACKS- For the safety and security of the school, students are required to leave backpacks and any other unnecessary items in their lockers throughout the entire day.

BICYCLES, SKATEBOARDS & SCOOTERS- For safety reasons, none of these modes of transportation are allowed to be ridden on campus during school hours. Bikes must be locked in bike racks only.

BOMB THREATS - Bomb threats are prohibited. Wisconsin law provides that “Whoever intentionally conveys or causes to be conveyed any threat or false information, knowing such to be false, concerning an attempt or alleged attempt being made or to be made to destroy any property by the means of explosives is guilty of a Class I felony.” WI. Statute 947.015

CELL PHONES/ELECTRONIC DEVICES- Students in the high school are permitted to use electronic devices during passing periods in the hallway and in the commons during lunch. Electronic device use in classrooms is solely dependent on each individual teacher’s policy. You are expected to comply with all classroom expectations related to electronic device usage. If you do not comply with a teacher’s policy, they may confiscate the device and turn it into the office for you to pick up after school. Multiple infractions will result in a parents picking up the device and or storing it in the office daily.

CLASS CHANGES – All schedule changes are completed only at the discretion of the school counselor and building principal. Any change after the second week of the semester will result in the student receiving a W/F (withdrew/failed) grade, which will be calculated into grade point average (GPA).

CLASS RANK – Class Rank is determined by the students cumulative GPA. In the event of a tie, the following is used to determine order:

1. Total Credits Earned
2. ACT Score
3. Number of Advanced Course Credits –Transcripted & AP

Note the GPA shall be determined by averaging accumulated High School grades using a modified 4.333 scale for the graduating class of 2019, and a 4.0 scale for graduating classes 2020 and beyond.

CLOSED CAMPUS- The Augusta School District is a closed campus. All students (6-12) shall remain on campus from the time they arrive until school is dismissed, or an individual’s schedule dictates otherwise.

COLLEGE VISITS – Making a post-secondary decision can be difficult. Therefore, juniors and seniors are encouraged to visit educational institutions. In doing so, we ask that the parent/guardian please contact the office a minimum of one day in advance of the scheduled appointment to excuse the absence.

COMPUTERS/TECHNOLOGY- Any violation of the school district Acceptable Use Policy may result in loss of computer access for a minimum of 14 days and a maximum of 90 days.

DETENTIONS - Students are expected to serve assigned detentions on the day designated by the teacher/office. Failure to serve the assigned detention, at the discretion of the building principal, the student may incur additional detentions and or an in school suspension.

DRESS CODE- School clothing must be reasonable and appropriate. You may choose your own style of dress and personal appearance, as long as it does not disrupt the operation of the school or endanger student health. Special safety equipment or protective clothing must be worn when required for your health and safety. Clothing advertising alcoholic beverages, illegal substances, tobacco, or containing obscene/questionable printing will not be permitted. You will be asked to change it before being allowed to continue with the school day. Clothing that is revealing or shows the midriff, undergarments, cleavage, and/or bra straps is not permitted. Hats, bandanas, and hoods are also not permitted. You are asked to use discretion; however, the administration has the last word on permissible clothing. If you choose to dress inappropriately, you will be asked to change clothes or go to the office. If you are unable to change, you will remain in the office until clothing is brought to you and you are able to return to class appropriately dressed.

The wearing of armbands, wristbands, buttons, or badges bearing slogans or sayings shall be permitted unless obscene (according to current legal standards), libelous, or likely to create a clear and present danger because of the commission of unlawful acts, or if it disrupts the operation of the school. If you are wearing an inappropriate accessory, you will be asked to remove it and to refrain from wearing it to school in the future. If you are found wearing the item again, you will be sent to the office and subjected to disciplinary action including, but not limited to, detention, disciplinary referral, and/or suspension. You may not go barefoot, except in the pool and locker room.

DRINKING- State Statute s176.31 prohibits any student under the age of 21 from procuring, seeking to procure, knowingly possessing, or consuming intoxicating liquor in public. The board of education also prohibits the use of alcoholic beverages when students are engaged in school activities or are representing the school or on school grounds. Up to a five day suspension and/or referral to law enforcement will be made for those in violation.

The Principal may arrange for a breath test for blood-alcohol to be conducted on a student whenever s/he has individualized reasonable suspicion to believe the student has consumed or is under the influence of an alcoholic beverage while on school premises or while participating in a school-sponsored activity. If the result indicates a violation of school rules as described in the student handbook, the disciplinary procedure described in the student handbook will be followed. If the student refuses to take the test, the Principal will inform the student that refusal to participate implies admission of guilt leading to disciplinary action consistent with the student handbook

DRIVING/PARKING- If you drive a vehicle to school you are subject to the following regulations: All student vehicles must be parked in the EAST (student) parking lot. You are not allowed to park in the front or back of the

school during school hours. Students leaving early for athletic contests may not move their car to a closer location. Vehicles must be registered in the office and must properly display a parking permit from the rear view mirror. You are not to drive your vehicle (or anyone else's) during the school day unless given permission by the principal, or his/her designee.

If you fail to follow the above regulations regarding vehicles you are subject to revocation of parking privileges. Students illegally parked in "Handicapped" or unmarked parking spots may receive a parking citation from law enforcement and or the vehicle may be towed at student's expense. Students using excessive speed or exhibition driving are subject to revocation of privileges as well.

DRUGS- The possession or use of controlled substances (e.g. marijuana, amphetamines, etc.) is a violation of law (sl6l.41) and school policy. Up to a five day suspension and/or referral to law enforcement will be made for those in violation. Random drug searches may occur throughout the school year using trained dogs.

EARLY/TEMPORARY DISMISSALS - It is extremely important that arrangements are made for someone to be responsible for students in the event school has to close early or not open at all.

EIGHTEEN-YEAR-OLD STUDENTS - An eighteen-year-old student may excuse individual absences only after an "Augusta HS Adult Student Attendance Contract" has been completed. Eighteen-year-old students will continue to need parent permission for field trips and any activity requiring parent permission if there is not a signed contract on file in the office.

EJECTED FROM CLASS- If a student is removed from a classroom for failure to comply with basic expectations, he or she must report to the office immediately. Failure to comply will result in disciplinary action.

EXCUSED ABSENCES- As required under State law, a student shall be excused from school for the following reasons:

- Physical or Mental Condition
- Obtaining Religious Instruction or Religious Holiday
- Suspension or Expulsion
- Program or Curriculum Modification
- High School Equivalency – Secured Facilities
- Work at Home Due to Absence of Parents
- Permission of Parent or Guardian

A student may not be excused for more than ten (10) days per school year under this paragraph and must complete any course work missed during the absence. Examples of reasons for being absent that should be counted under this paragraph include, but are not limited to, the following:

- medical, dental, and legal appointments
- to attend the funeral of a relative
- legal proceedings that require the student's presence
- college visits (one (1) for excused)
- vacations

FALSE ALARMS - False alarms and discharging of fire extinguishers are prohibited. WI Statute 941.13 provides that “whoever intentionally gives a false alarm to any public officer or employee, whether by means of a fire alarm system or otherwise, or interferes with a proper function of a fire alarm system, or interferes with the lawful effort of firefighters to extinguish a fire may be fined not more than \$500 or imprisoned not more than 1 year or both.”

FIELD TRIP BEHAVIOR - Students will follow all bus riding rules as well as school rules while on field trips. Infractions will be handled according to the student handbook. Signed parent permit permission forms must be returned to the office prior to a student being allowed to participate in the field trip.

FIGHTING- Fighting is not tolerated. Disciplinary action and/or referral to law enforcement will be made for those in violation.

FINAL EXAMS - All students in grades 9-12 will take final exams at the end of each semester.

FIRE AND TORNADO DRILLS - Fire and tornado drill instructions will be posted in each room. Please familiarize yourself with them and follow instructions. Do not do any talking during a fire drill. In the event instructions need to be given, you might not hear them. Walk quickly but do not run. Never push, or put your hands on anyone.

During tornado drills, please move quickly to assigned safety areas. Do not run. Once in safe areas, sit down against outer walls with your knees to your chest and listen carefully for further instructions. It is imperative that you keep quiet and listen to instructions from staff or the office.

FOOD AND BEVERAGES – Absolutely no food or beverages are allowed in any classroom or learning area without the approval of the instructor. The only exception is water.

FORGING- Forging passes, excuses and notes from home and/or misusing passes is prohibited. Disciplinary action will take place for those in violation.

FREEDOM OF EXPRESSION - The free expression of student opinion is an important part of education in a democratic society. Students’ verbal and written expression of opinion on school premises is to be encouraged so long as it does not substantially disrupt the operation of the school.

Verbal, symbolic, nor written opinions shall be expressed or disseminated in such a way as to interfere with or interrupt the normal conduct of classes, school activity, or the movement to and from classes. Students wishing to disseminate their opinion by distributing pamphlets, leaflets, or other written material on school property shall be subject to disciplinary action if the materials are found to:

- Be libelous, vulgar, profane, or obscene.
- Be soliciting funds or advertising a commercial enterprise.
- Be racially derogatory, harassing or intimidating to others.
- Have created substantial disruption of the order of the school.

Official student publications, such as newspapers or yearbooks, shall comply with the criteria established in the section above; except that paid commercial ads may be included. Standards of responsible journalism, such as accuracy,

completeness, and objectivity in reporting, shall be observed. The advisor to the student publication shall be responsible to assure that the publication meets these standards and criteria.

GRADING POLICY - Grades are reported every nine weeks.

A+ 4.000 pts. **	A 4.000 pts.	A- 3.667 pts.
B+ 3.333 pts.	B 3.000 pts.	B- 2.667 pts.
C+ 2.333 pts.	C 2.000 pts.	C- 1.667 pts.
D+ 1.333 pts.	D 1.000 pts.	D- 0.667 pts.
F or WF 0.0 pts. No Credit	INC 0.0 pts. No Credit	P 0.0 pts. Credit

** The graduating class of 2019 will receive 4.333 honor points for each A+.

GRADUATION REQUIREMENTS - To graduate from Augusta High School, students must successfully complete 25 credits. Any student not meeting the specified graduation requirements will not be allowed to participate in the graduation ceremony or any other graduation activity sponsored by the school district.

Special programs to accommodate pupils with deficiencies (as defined by state law) are developed between parent and school and are also permitted within the graduation requirements. Other students who are “at-risk” must fall within the district guidelines to qualify for special programming to meet graduation requirements.

No student who transfers to Augusta shall be denied the opportunity to graduate because of non-compliance provided said transfer student has successfully completed all course work from the previous school(s) and was on schedule (credit-wise) to graduate from, and in compliance with, the sending schools graduation requirements.

Students must successfully complete and receive credit in the following subject areas:

4 English credits	English 9, 10, 11, 12
3 Social Studies credits	American History I, II, US Govt., & Econ.
3 Science credits	Earth Science 9, Biology 10, & Electives
3 Mathematics credits	Students Choice
.5 Health credit	Health 9
1.5 Physical Education credits	PE 9, 10, 11
1 Computer Literacy credit	Computer Stats 10
.5 credit of	Personal Finance & Occupational Leadership

Total required credits = 17 credits

The remaining 8 credits needed for graduation are considered elective credits. Please see the *Academic and Career Planning Guide* for more information.

NOTE: Graduating seniors who have exceeded **five** unexcused days during second semester of their senior year and/or have exceeded **five major*** discipline referrals will not walk in their graduation ceremony.

*Determination of a major discipline referral will be at the discretion of teachers and administrators.

HALL PASSES – Students leaving an academic area with permission during class time must have their student planner with them. Failure to do so may result in disciplinary action.

HARASSMENT/BULLYING- is defined as a person willfully and repeatedly exercising power or control over another with hostile or malicious intent. It can be physical, verbal, electronically transmitted, psychological (e.g. emotional abuse), through attacks on the property of another, or a combination of any of these. Any form of harassment/bullying should be reported to your principal or school counselor. All complaints about aggressive behavior that may violate this policy shall be promptly investigated. If the investigation finds that aggressive behavior has occurred, it will result in prompt and appropriate discipline, co-curricular sanctions and or disciplinary action up to and including suspension or expulsion and/or referral to law enforcement.

HEALTH POLICY - If you become ill while in school, you must check in at the office. If the office staff determines that you cannot return to class, a parent/guardian will be called to pick you up.

If you are hurt while in school, a parent/guardian or emergency contact will be notified. If no contact can be made by telephone, you will be transferred to the hospital or doctor's office and treated in accordance with your filed emergency information form. The office staff will continue to attempt to contact your parent/guardian.

HEADPHONES AND BLUETOOTH SPEAKERS- Students may use personal headphones, Bluetooth speakers, and other music devices before school, during lunch, and after school only. These items must be kept in the student's locker during class time. Any infraction may result in loss of privilege and confiscation of device.

HONOR ROLL - To qualify, you must maintain at least a B average, and all grades must be C or above. The honor roll is based on a 4.00 grade point average. High Honors is 3.667 to 4.00 and Honors is 3.000 to 3.66

INAPPROPRIATE LANGUAGE- Swearing, including profane gestures personalized towards other students and or staff is not tolerated. Students who violate this will be subject to in school suspension, out of school suspension, referral to law enforcement, and/or a pre-expulsion hearing.

INCOMPLETES AND FAILURES - A grade of INCOMPLETE may be given when your work is not complete at the end of a grading period. But, there must be a valid reason for the use of the incomplete such as personal illness or a family emergency. All incompletes must be cleared within 10 school days from the date that report cards are issued to students for each grading period or their current grade will automatically be recorded on the permanent grading record.

LIBRARY LEARNING COMMONS - The LLC is for your use for reference, research, and reading. Its primary function is to extend the classroom curriculum, promote recreational reading, and provide opportunities to explore instructional topics not covered in the classroom.

LOCKER ROOMS - Locker rooms are considered private areas for use by students and school staff members only. Adults, other than school staff members or volunteers are not allowed in the locker rooms during the school day or at school activities without permission of school administration

In accordance with State Statute 175.22, no cameras, video recorders, cell phones or other devices that can be used to record or transfer images may be used in locker rooms, bathrooms and other areas where privacy is an issue. Violators will be subject to penalties outlined in state statute and school policy.

No Food or Drinks are allowed in locker rooms.

LOCKERS – Please keep your locker clean. Avoid unnecessary losses by keeping your locker locked and keeping your locker combination private. Periodic locker inspections will be made. Do not exchange lockers with another student without the permission of the office. Removing the installed lock from the locker door is vandalism and will be treated as such. Only authorized school officials can remove or change locks. You are not permitted to use locks other than school locks on any hall or gym lockers. If an exception needs to be made, an extra key or the combination shall be kept in the office.

Desks and lockers are public property and school authorities may make reasonable regulations regarding their use. The District retains ownership and possessory control of student desks and lockers and the same may be searched at random by school personnel at any time. A showing of reasonable cause or suspicion is not a necessary precondition to a search under WI Statute 118.325.

LOITERING - Any unauthorized person found in the building and not leaving immediately upon request shall be referred to the police. Students must leave the school building when the school day is over unless they are under faculty supervision.

MAKE-UP POLICY - It is your responsibility upon returning to school from any absence to check with the teachers involved for assignments and other work missed. Teachers are not required to provide make-up work if your absence was unexcused, however a time can be set up to make up tests and quizzes. Failure to meet on or at the arranged time will result in a zero on the test.

MESSAGES - Messages will be delivered to you during the day only in cases of emergencies. Please take care of routine items before you leave for school in the morning. (Appointments, lessons, lunches, etc.)

NUTRITION PROGRAM - The school has a nutrition program that includes breakfast and lunch. Money for the nutrition program can be deposited in the Main Office or through our online provider RevTrak, <https://augustaschooldistrict.revtrak.net/> Applications for free and reduced rate meals are available in the office.

You may bring your own lunch or purchase the regular lunch. Regardless of what lunch is eaten, it must be kept in the cafeteria. Since other classes are

going on at the same time as lunch, all students must remain in the cafeteria or in the supervised play area during the lunch period. Please remember we have a closed campus so students need to either eat school meals, ala carte items, or bring a sack lunch.

PASSING TIME- You should pass between classes in an orderly manner.

PLAGIARIZING- If you use plagiarized papers or projects, or are involved in any other form of cheating, you will be subject to reduction in grades and/or disciplinary action for a 1st offense. For a 2nd offense, you are subject to removal from class with loss of credit and a failing grade.

PROGRESS REPORTS - A mid-quarter potential failure notice report is mailed to parents of students receiving a D or F each quarter.

PUBLIC DISPLAY OF AFFECTION- The inappropriate public display of affection is not acceptable in a school setting. You are expected to exercise self-control and respect for others. Hand holding and a quick hug is all that is permitted. Disciplinary action may be enforced for those in non-compliance.

SCHOOL DANCES - All groups sponsoring dances are responsible for providing chaperones. People who leave the building during a school dance will not be permitted to return. Middle School students are not permitted at High School dances, or vice versa. Students wishing to bring guests from other high schools must complete the appropriate paperwork. See the HS office for more details. The Middle/High School Principal has the authority to disallow or refuse admission of any student or guest to any dance.

Students are expected to behave appropriately and follow all school rules while at the dance. Any students violating the policies will be asked to leave and subsequently referred to the appropriate authorities.

NOTE: In order to be admitted to a school dance, students must not have exceeded **five** unexcused absences (35 class periods) for that semester and/or have exceeded **five major** disciplinary referrals. Students wishing to attend a dance that have exceeded the allowed absences may make up periods by serving a 47 minute after school detention. Each detention will count for one unexcused absence.

SMOKING- Smoking or possession of smoking materials or tobacco products (including E-Cigarettes, vape pipes or similar products) is not permitted on school grounds or at any school-sanctioned activity. Disciplinary action and/or referral to law enforcement will be made for those in violation.

SOLICITATION/COLLECTION OF FUNDS - You may solicit contributions or collect funds for any non-school purpose from students or personnel on the school grounds if the solicitation of such funds does not disrupt the normal education activities of the school and if permission has been granted by the Principal.

SPORTSMANSHIP - For many years, Augusta MS/HS has enjoyed a well-deserved reputation for good sportsmanship. We can keep that reputation by treating others as guests. If you treat people with respect and do not boo, jeer,

use offensive language, or throw things on the field or playing court, we will continue to display positive sportsmanship and have good times supporting our teams.

STUDENT CONDUCT – Students are expected to behave at all times in a manner that will bring credit to themselves, their team, school, family, and community. It is important for students to recognize that they are responsible for their behavior on the way to and from school, during school hours, on the bus and at all school events. Augusta staff monitor student behavior and provide a safe and productive learning environment. We want students to be respectful, responsible and ready to learn.

SUSPENSION/EXPULSION - The school district administrator or any principal may suspend you for five days or less for noncompliance with any school or classroom rule.

The school board, in accordance with State law, may suspend a student for more than five days, or expel him or her, whenever it finds he or she responsible for repeated refusal to obey school rules, or for conduct while at school or while under the supervision of a school authority which endangers the property, health, or safety of others, and is satisfied that the interest of the school demands their expulsion.

If a suspension is ordered, and the student suspended is a minor, the parent or guardian shall be given reasonable notice of the suspension and the reason. The suspended student or his/her parent or guardian may, within five school days following the suspension, have a conference with the superintendent or a designated person. The designee shall be someone other than a principal, administrator, or teacher in the suspended student's school. If, as a result of the conference, it is found that the suspension was unfair, unjust, or inappropriate, or that the student suffered undue consequences or penalties as a result of the suspension, reference to the suspension must be expunged from the student's school record and the student must be given the opportunity to make up any missed work. The finding shall be made within 15 days of the conference.

The school board may expel a student from school whenever it finds him/her guilty of repeated refusal or neglect to obey the rules, or finds that a student knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives, or finds that she/he engaged in conduct while at school or while under the supervision of a school authority which endangers the property, health, or safety of others, or finds that a student while not at school or while not under the supervision of a school authority engaged in conduct which endangered the property, health, or safety of others at school or under the supervision of a school authority, and is satisfied that the interest of the school demands her/his expulsion (s120.13(l)(c)).

Parents will be notified about all disciplinary actions and parent conferences will be requested if necessary.

Students who are completing an out-of-school suspension are not permitted on school grounds or at any school sponsored events until their suspension has been fulfilled.

TARDIES- Students are expected to be in their classroom when the bell rings. Students accumulating **three** tardies will be assigned an after school detention by the office. After accumulating **multiple** detentions, other disciplinary actions, including but not limited to parent meetings and suspensions, may be imposed. Accumulated tardies will be reset each quarter.

TELEPHONE CALLS - If you need to call home because of illness, you must call from the office. Other personal phone calls must be made during passing time or at lunch time.

TEXTBOOKS - Any repair costs of the textbook loaned to you must be paid for by you. If you don't return the book assigned to you, you are subject to replacement cost of the lost or stolen textbook.

TRUANCY – A student will be considered truant if s/he is absent part or all of one (1) or more days from school during which the School Attendance Officer, principal, or a teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student. A student who is absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance Statute Sec. 118.15, Wis. Stats., will also be considered truant

Habitual Truant – A student will be considered a habitual truant if s/he is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester

Note - Any partial absence is considered an absence from school. When a student initially becomes a habitual truant, the School Attendance Officer shall provide a notice to the student's parent or guardian, by registered or certified mail. Truancy cases will be referred to the District Attorney and or the appropriate law enforcement agency.

Special Circumstances - After 5 excused absences or appointments (per semester), the school will notify parents/guardians that further absences would require written professional verification. This authority is granted to school administration under State Statute 118.15.

UNAUTHORIZED USE OF KEYS/ENTRANCE - You shall not have possession of school keys and shall not enter the building at unauthorized times. You are to be supervised by a teacher at all times while in the school building.

VISITORS - You are prohibited from bringing guests to class for any reason.

WEAPONS POLICY - The Augusta Area School Board of Education prohibits any individual from possessing, using, or storing a weapon on school premises, school buses, or off school grounds at school related activities. You shall not discharge, display, use or threateningly use any firearm, explosive, matches, lighters or weapons on school grounds. A weapon is defined by the school board as any object that by the manner in which it is used, or intended use, could cause bodily harm. Up to a five day suspension and/or referral to law enforcement will be made for those in violation. **The policy does not apply to the following:** Weapons under the control of the law enforcement personnel or weapons that are registered and handled in a legal manner for the purpose of education and/or sport.

WEATHER/EMERGENCY CONDITIONS- Tune into the following media outlets for closing information: Twitter, Facebook, WEAU TV 13, WQOW TV 18, B95, Classic Rock 92.1, Z100, The Brew 98.7, Moose Country 106.7, WAXX 104.5, News Talk 880, and WAYY 790.

ACKNOWLEDGEMENT OF HANDBOOK RECEIPT

I have received a copy of the Augusta Middle School Handbook. I understand the handbook contains information that my child and I may need during the school year. I also understand that all students will be held accountable for their behavior and will be subject to disciplinary consequences as outlined in this planner.

Students Name _____

Grade _____

Signature of Student _____

Date _____

Signature of Parent _____

Date _____

Please sign this page, remove it from the planner, and return to the main office within 10 days of receipt.

Thank You!

**This page is intentionally blank so the
acknowledgement of handbook receipt form on the
other side of the page may be torn out and returned to
the office.**